

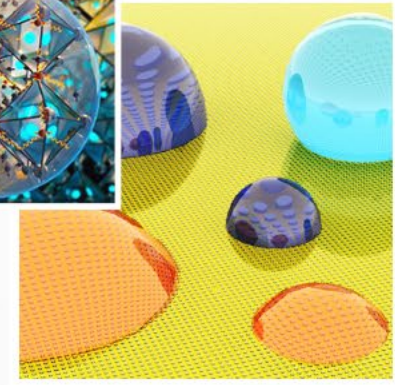


2023 NSF POLICY OFFICE

WEBINAR SERIES

NSF Biographical Sketch and Current
and Pending (Other) Support: SciENCv
and NSF Formats

January 19, 2023



Speakers



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 - Division of Institution & Award Support
 - Office of Budget, Finance & Award Management

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- Director, Customer Services Division
 - National Library of Medicine
 - National Institutes of Health



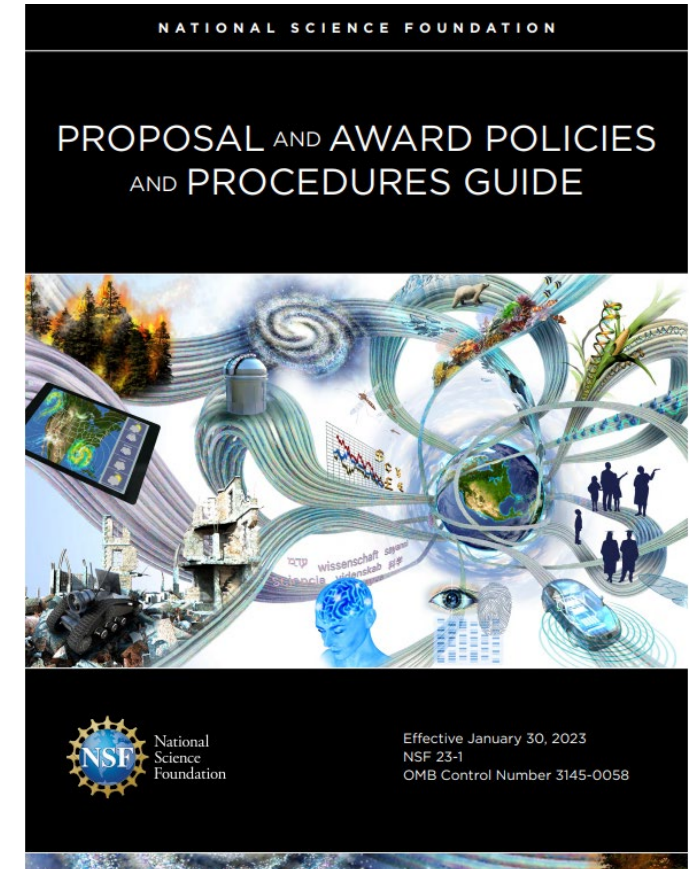
Agenda

- Policy Context for Revised Biographical Sketch and Current and Pending (Other) Support Formats
- SciENCv Demonstration
- Q&A



Policy Context: Revision of the Biographical Sketch and Current and Pending (Other) Support

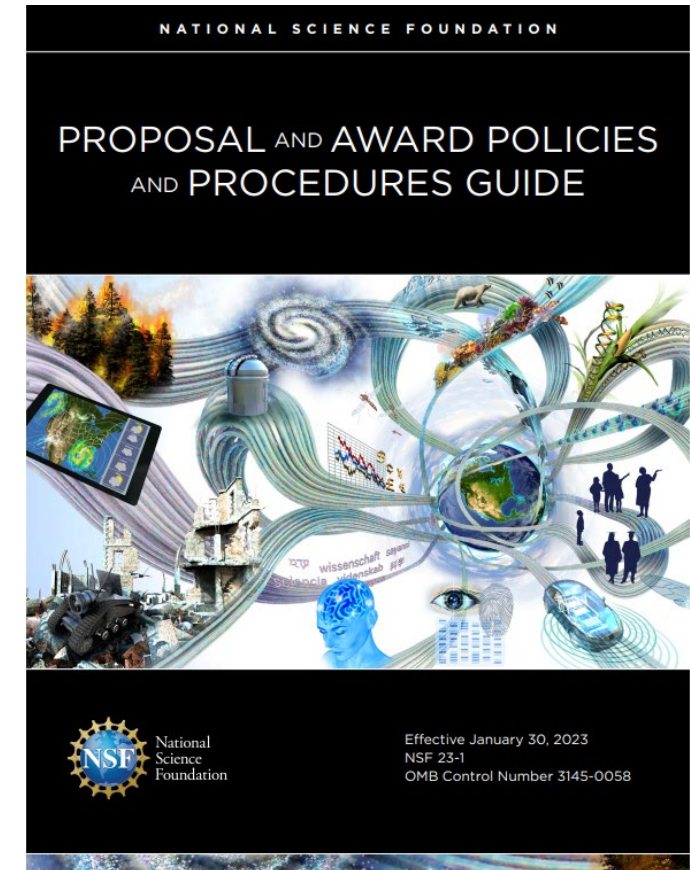
- *NSF Proposal and Award Policies and Procedures Guide (PAPPG) (NSF 23-1)*
 - Effective for proposals submitted or due on or after January 30, 2023.
 - Includes new certification requirements from the National Defense Authorization Act (NDAA) 2021, Section 223 regarding information being accurate, current and complete.
 - Implements National Security Presidential Memorandum 33 (NSPM-33) with consistent disclosure requirements for senior personnel and for common formats for both the biographical sketch and current and pending (other) support.
 - Encourages the use of ORCID ID.



Policy Context: Revision of the Biographical Sketch and Current and Pending (Other) Support

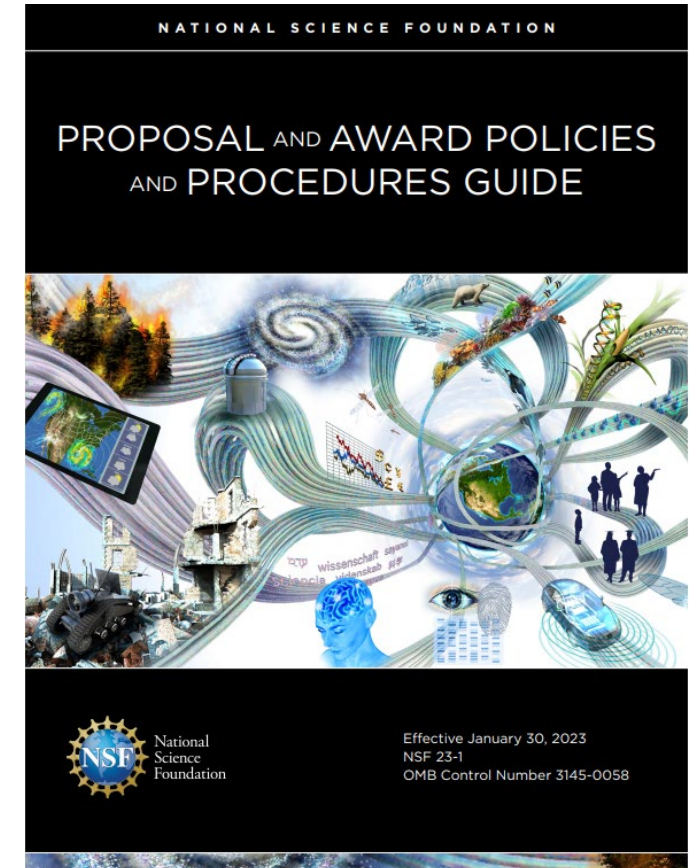
- Certification Requirements

- Senior personnel must certify that the information is accurate, current and complete.
- In SciENCv the certification is completed upon download of the document. The certification and timestamp is included on the PDF.
- For the fillable forms, the senior personnel must type their name and date in the form. The certification is printed on the form.



Policy Context: Initial Disclosures and Update/Correction Requirements

- Proposal Submission
 - Collaborators and Other Affiliations, Biographical Sketch, and Current and Pending (Other) Support must be submitted.
- Pre-Award
 - Updated Current and Pending (Other) Support may be requested by the NSF program officer and must be submitted for senior personnel before an award can be made.
- Post-Award
 - If the AOR discovers that a disclosure should have been submitted at the time of proposal submission, but was not, they have 30 days to submit a post-award request to NSF.
- Project Reports
 - PIs and co-PIs must specify whether new, active other support has been received in their annual and final project reports. If yes, they must include updated Current and Pending (Other) Support information.



Implementation Timeline: Revision of the Biographical Sketch and Current and Pending (Other) Support



- Both SciENcv and NSF fillable formats may be used through October 22, 2023.
- Use of SciENcv only will be mandated for proposals submitted or due on or after October 23, 2023.



Policy Office Website: Biographical Sketch



NSF-Approved Formats for the Biographical Sketch

The mandate to use SciENcv only for preparation of the biographical sketch will go into effect for new proposals submitted or due on or after October 23, 2023. In the interim, proposers may continue to prepare and submit this document via use of SciENcv or the NSF fillable PDF. NSF, however, encourages the community to use SciENcv prior to the October 2023 implementation.

NSF requires a biographical sketch for each individual identified as senior personnel. See the *Proposal and Award Policies and Procedures Guide (PAPPG) Chapter II.D.2.h(i)* for complete coverage on the content and formatting requirements for the biographical sketch.

A table entitled, [NSF Pre-award and Post-award Disclosures Relating to the Biographical Sketch and Current and Pending Support](#), has been developed to provide helpful reference information regarding pre-award and post-award disclosure information in the biographical sketch and current and pending proposal sections. The table identifies where these disclosures must be provided in proposals as well as in project reports.

Senior personnel are required to certify that the information is current, accurate, and complete. This includes, but is not limited to, information related to domestic and foreign appointments and positions. The certification language is included on both the NSF fillable PDF and SciENcv template.

Approved formats for creating biographical sketches are:

- [SciENcv](#) - This format will be required beginning October 23, 2023. NSF has partnered with the National Institutes of Health (NIH) to use [SciENcv: Science Experts Network Curriculum Vitae](#) as an NSF-approved format for use in preparation of the biographical sketch section of an NSF proposal. Adoption of a single, common researcher profile system for Federal grants reduces administrative burden for researchers. [SciENcv](#) will produce an NSF-compliant PDF version of the biographical sketch. Proposers must save these documents and submit them as part of their proposals via [Research.gov](#) or [Grants.gov](#).
- **NSF Fillable PDF** - This format will be available through October 22, 2023. Beginning October 23, 2023, use of SciENcv only will be required. NSF is providing a fillable PDF for use in preparation of the biographical sketch. Proposers should download and save the blank PDF document prior to adding content. NSF recommends both Mac and Windows users open and fill in the blank PDF document using Adobe Acrobat Reader for an optimized experience. The completed and saved PDF can then be uploaded via [Research.gov](#) or [Grants.gov](#).
 - [NSF Fillable PDF - Current](#)
 - [NSF Fillable PDF - Effective for proposals submitted or due on or after January 30, 2023](#)

Questions

For system-related questions, please contact NSF Help Desk at 1-800-381-1532 or rgov@nsf.gov. Policy-related questions regarding the content of the formats should be directed to policy@nsf.gov.

Links to PAPPG and Pre- and Post-Award Disclosure Table

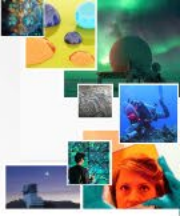


Links to SciENcv and Fillable Formats



<https://www.nsf.gov/bfa/dias/policy/biosketch.jsp>

Policy Office Website: Current and Pending (Other) Support



NSF-Approved Formats for Current and Pending (Other) Support

The mandate to use SciENcv only for the preparation of Current and Pending (Other) Support information will go into effect for new proposals submitted or due on or after October 23, 2023. In the interim, proposers may continue to prepare and submit this document via use of SciENcv or the NSF fillable PDF. NSF, however, encourages the community to use SciENcv prior to the October 2023 implementation.

NSF requires information on all current and pending support for ongoing projects and proposals. Detailed information about the content is available in the *Proposal and Award Policies and Procedures Guide (PAPPG) Chapter II.D.2.h(ii)*.

A table entitled, [NSF Pre-award and Post-award Disclosures Relating to the Biographical Sketch and Current and Pending Support](#), has been developed to provide helpful reference information regarding pre-award and post-award disclosure information in the biographical sketch and current and pending support proposal sections. The table identifies where these disclosures must be provided in proposals as well as in project reports.

Senior personnel are required to certify that the information is current, accurate, and complete. This includes, but is not limited to, information related to current, pending, and other support (both foreign and domestic).

Approved formats for creating current & pending support are:

- **SciENcv** - This format will be required beginning October 23, 2023. NSF has partnered with the National Institutes of Health (NIH) to use [SciENcv: Science Experts Network Curriculum Vitae](#) as an NSF-approved format for use in preparation of the current and pending support section of an NSF proposal. Adoption of a single, common researcher profile system for Federal grants reduces administrative burden for researchers. [SciENcv](#) will produce NSF-compliant PDF versions of the current & pending support format. Proposers must save these documents and submit them as part of their proposals via [Research.gov](#) or [Grants.gov](#).
- **NSF Fillable PDF** - This format will be available through October 22, 2023. Beginning October 23, 2023, use of SciENcv only will be required. NSF is providing a fillable PDF for use in preparation of the current and pending support document. Proposers should download and save the blank PDF document prior to adding content. NSF recommends both Mac and Windows users open and fill in the blank PDF document using Adobe Acrobat Reader for an optimized experience. The completed and saved PDF can then be uploaded via [Research.gov](#), or [Grants.gov](#).
 - [NSF Fillable PDF - Current](#)
 - [NSF Fillable PDF - Effective for proposals submitted or due on or after January 30, 2023](#)

Current and Pending Support fillable PDFs uploaded in [Research.gov](#) and [Grants.gov](#) are trimmed of any pages which do not contain data entered by users (i.e., blank pages). The trimming service only applies to the NSF-approved Current and Pending Support fillable PDFs and not to any other uploaded PDFs. When viewing the updated PDF after the trimming process, please note that only blank pages are removed, and the remaining pages will not be re-numbered.

Links to PAPPG and Pre- and Post-Award Disclosure Table



Links to SciENcv and Fillable Formats



<https://www.nsf.gov/bfa/dias/policy/cps.jsp>





SciENcv Demonstration



Questions and Resources



- Policy Office: <https://nsf.gov/bfa/dias/policy/>
- SciENCv: <https://www.ncbi.nlm.nih.gov/sciencv/>
- Biographical Sketch: <https://nsf.gov/staff/>
- Current and Pending (Other) Support: <https://www.nsf.gov/bfa/dias/policy/cps.jsp>

